



# Application for Registration in South Australia as an Architect (Partnership)

## Partnership Information

Name of Partnership

Australian Business Number (ABN)

Business Name (if applicable)

Postal Address

State Postcode

Street Address (if different from above)

State Postcode

Please nominate your contact address for correspondence and publication in the Register

Street  Postal

Business Phone Facsimile

Mobile

Email Address

## Partner Information

Names, addresses, qualifications and registration status of all partners of the partnership are as follows:

1. Full Name

Contact Address

Qualification held

Reg. Architect in SA  Yes  No Reg. No: \_\_\_\_\_

2. Full Name

Contact Address

Qualification held

Reg. Architect in SA  Yes  No Reg. No: \_\_\_\_\_

3. Full Name

Contact Address

Qualification held

Reg. Architect in SA  Yes  No Reg. No: \_\_\_\_\_

4. Full Name

Contact Address

Qualification held

Reg. Architect in SA  Yes  No Reg. No: \_\_\_\_\_

If insufficient space, please attach a schedule.

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**Names of partners of the partnership making this application:**

1. \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

2. \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

3. \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

4. \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

## Declaration

We consent to the Architectural Practice Board of South Australia making enquiries of, and exchanging information with the authorities of any Australian States or Territories, or other countries, regarding the partnership's practise as an architectural practice or otherwise regarding matters relevant to this application.

We do solemnly and sincerely declare that the statements made in this application are true and correct in every particular to the best of our knowledge and belief; and we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1936*.

\_\_\_\_\_  
Declared at

\_\_\_\_\_  
In the State of

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Before me (Signature)(Refer next column)

\_\_\_\_\_  
(Print name)

**Indicate whichever is applicable**

- A Justice of the Peace
- A Notary Public
- A Commissioner for Taking Affidavits
- A Proclaimed Member of the Police Force (must include name of town or place where situated)

**NOTE: All witnesses must provide their registration or identity number and if applicable, their seal or stamp when witnessing the Declaration and any certified accompanying documentation**

Please check you have completed all applicable items and include the fee payable. Incomplete applications will not be considered as lodged by the Board.

**Checklist of Documents Enclosed:**

- Certified copy of business name certificate (if applicable)
- Certified copy of Professional Indemnity Certificate of Currency
- Application Fee
- Registration Fee

## Privacy Laws and Use of this Information

The Architectural Practice Board of South Australia is authorised under the *Architectural Practice Act 2009* to ask for the information on this form. We need this information to administer the Act.

We will only provide information to other authorised recipients in the following situations:

- As required or authorised by or under this Act or any other Act or law; or
- With the consent of the person to whom the information relates; or
- In connection with the administration of the Act or the repealed Act; or
- To an authority responsible under the law of a place outside this State for the registration or licensing of architects, where the information is required for the proper administration of that law; or
- To an agency or instrumentality of this State, the Commonwealth or another State or Territory of the Commonwealth for the purposes of the proper performance of its functions.

Please complete and email to APBSA at [admin@archboardsa.org.au](mailto:admin@archboardsa.org.au).

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## Use of this Form

This form is to be used for the registration of an architectural partnership.

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- in connection with the administration of this Act or the repealed Act; or
- to an authority responsible under the law of a place outside this State for the registration or licensing of architects, where the information is required for the proper administration of that law; or
- to an agency or instrumentality of this State, the Commonwealth or another State or a Territory of the Commonwealth for the purposes of the proper performance of its functions.

## Fees

An initial application fee together with a registration fee are payable. Please refer to Fee Schedule for the applicable rates.

**Fees are non-refundable.**

**Fees are exempt from GST.**

## Lodgement and Payment Methods

Lodgement of application and payment of registration fees can be made by:

- Emailing registration form and attachments to the Board at [admin@archboardsa.org.au](mailto:admin@archboardsa.org.au) with a copy of the transaction record.
- Please note that if you wish to lodge your documents in person that an appointment must be made beforehand with either the Registrar or Executive Assistant.
- Cheques or money orders should be made payable to the Architectural Practice Board of South Australia.
- EFT payments should be made to APBSA, BankSA, Adelaide Branch, BSB: 105-900, Account: 950111640.

Electronic funds transfer can be made to the Architectural Practice Board of SA's BankSA bank account; BSB 105-900 A/c 950111640 (please attach a copy of your transaction receipt to your registration form).

## Further Information

Please contact the Board if you require further information

## Documents to be Attached:

- Certified copy of Business Name certificate
- Certified copy of Professional Indemnity Certificate of Currency